

OFFICE OF THE CLERK
UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF WISCONSIN

120 North Henry Street, Room 320 • P.O. Box 432 • Madison, WI 53701-0432 • 608-264-5156

Notice of Pilot Project on Electronic Availability of Transcripts

The U.S. District Court for the Western District of Wisconsin is participating in a pilot project regarding the electronic availability of transcripts. Such participation means that this court will follow the [Judicial Conference Policy on the Electronic Availability of Transcripts](#) of court proceedings before making official transcripts of court proceedings electronically available to the public. The pilot project will apply to all transcripts of proceedings or parts of proceedings ordered on or after **February 13, 2006**, regardless of when the proceeding took place. Please read this policy carefully. This notice and additional information is located on our website www.wiwd.uscourts.gov/e-transcripts

The policy establishes a procedure for counsel to request the redaction from the transcript of specific personal data identifiers before the transcript is made electronically available to the general public. Upon filing of a hard copy of the transcript, the clerk's office will mail a [Notice of Filing Official Transcripts](#) to all parties. A party must file a [Notice of Intent to Request Redaction](#) within five business days of the filing of the official transcript by the court reporter. If a party fails to request redaction within this time frame, the transcript may be made electronically available without redaction. A copy of the officially filed transcript will be available for purchase from the court reporter or for review from the clerk's office during this five-day period. A copy of the transcript may be in paper, disk or CDROM form.

If a party files a redaction notice, the transcript is not to be made remotely electronically available to the general public until the redactions are performed. A copy of the officially filed transcript will be available for purchase from the court reporter or for review from the clerk's office during this time. Within 21 calendar days from the filing of the transcript with the clerk the parties must submit to the court reporter or transcriber a statement indicating where the personal identifiers appear in the transcript by page and line and how they are to be redacted. For example, if a party wanted to redact the Social Security number 123-45-6789 appearing on page 12, line 9 of the transcript, the statement would read: "Redact the Social Security number on page 12, line 9 to read xxx-xx-6789." A party is only responsible for reviewing and indicating the redactions in the testimony of the witnesses it called and its own statements (e.g. opening statements and closing arguments). Only the personal identifiers listed in the [Judicial Conference on the Electronic Availability of Transcripts](#) may be automatically redacted. If a party wants to redact other information, that party should move the court for further redaction by separate motion served on all parties and the court reporter or transcriber within the 21-day period. Counsel appointed pursuant to the Criminal Justice Act may claim compensation, at the applicable rate, for the time spent reviewing the transcript and preparing the request for redaction, as well as for costs associated with obtaining a copy of the transcript.

Please direct all questions concerning the court's participation in this pilot project to Lori Jensen, 608-261-5722 or lori.jensen@wiwd.uscourts.gov

